

**Quantico Orienteering Club, Inc.**  
**Board of Directors**  
**Meeting Minutes**  
April 20, 2022

**I. Call to Order**

President Fish called the meeting to order at 7:05.

**II. Roll Call**

President **Don Fish**

Vice President **Charles Carrick**

Vice President **Craig Shelden**

Secretary **Laura Linville**

Membership **Greg Lennon**

Mapping **Ted Good**

Director at Large **Aaron Linville**

Vice President **Bill Wright**

Vice President **Michael Newman**

Treasurer **Karla Hulett**

Publicity **Dasa Merkova**

Immediate Past President **Jody Landers**

Director at Large **Michael Dickey**

**III. Officers & Directors Reports**

**a. Secretary report-** Laura Linville

The meeting minutes were distributed prior to the meeting from the last full meeting. There were no comments or changes requested.

*Jody made a motion to approve the minutes, it was seconded by Aaron. There were no objections, and the minutes were approved.*

**b. Treasurer report-** Karla Hulett

Karla shared the treasurer's report with expenditures and revenue through April 20. The club is in good financial health. We will not need to increase our meet fees, even if parks increase their permit fees.

*Jody made a motion to approve the report, it was seconded by Bill Wright. There were no objections, and the report was approved.*

**c. MD VP report-** Craig Shelden

Craig shared his report with the registrations and starts. There has not been much attrition at events.

Greg checked the AED Defibrillators in the MD meet kit.

There have been repeat meet directors and course setters. We need to identify ways to recruit additional meet directors.

**d. VA VP report-** Charles Carrick

Charles discussed upcoming events, meet directors, and course setters. There has been lower turnout than previous years and lower turnout than earlier this year. Some of this is weather related.

Greg checked AED Defibrillators in the VA meet kit at FHW.

**e. Membership, Website, Registration, & Communication-** Greg Lennon

Membership is slightly up. There was a discussion of options for using PayPal or PayPal and credit cards for annual membership.

*Jody made a motion to switch to using Wild Apricot's credit card payment system effective May 1. This was seconded by Bill. There were no objections and the motion passed unanimously.*

Greg asked about automatic renewals of memberships. We have not done this historically because it requires storing credit card information. There is also an issue of changing credit card numbers resulting in failure. No one was in favor of automatic renewals.

The QOC website will be transitioning to an alternative hosting platform. Hopefully it will be ready for next season with a transition over the summer.

**f. Publicity-** Dasa Merkova

Followers have increased on social media. We have 2 new reviews on Google. Blue Ridge Outdoors had an article on orienteering featuring Don Fish and photos of QOC members.

**g. Mapping-** Ted Good

Ted provided an update on all of the recent map updates:

- Montgomery College Germantown campus (2/23/21): Nadim created a sprint map
- Patuxent High School: Mike Dvorsky and Jason mapped Patuxent High School with a grant from OUSA
- Kings Landing NRMA: Mike Dvorsky is working on a new area. We need to check permits.
- Patapsco Glen Artney and Avalon
- Greenbelt: Ted used new LIDAR to create a new make, used the latest symbols and updated vegetation.
- University of Maryland: Ted completed the map and it was used for a sprint event but it needs to be fully field checked.

- Oakridge PWF: Ted extended the map to include additional areas that will be used for the 2023 national event. Jon Torrance finished the majority of the map, but it is not complete. Ted and Francis have been checking the map.
- Bowie/Fran Uhler: Dave Linthicum has been working on the map and it will be ready soon, but there is a footbridge that is being replaced so the park will not be on the schedule until after it is replaced.
- Meadowwood SRMA/Pohick: Jon Torrance converted the Meadowwood map (new symbols, matched north lines) so it can be used with the Pohick map.

Ted also noted that there is interest among club members in learning mapping. In particular, Mark Thomsen. Nadim and Ted will work with Mark on simple Fountainhead powerline updates.

Jody asked if there is a way to introduce club members to map making. Once Ted is comfortable meeting in person he will hold a mapping clinic. There may be other mapping clinics (external to QOC) that members could attend.

**h. Nominating-** Jody Landers

We need a plan for long-term transitioning of officers. We will put this on the agenda for the next meeting.

**i. President-** Don Fish

1. Junior Program Relaunch Fall 2022

- Don reached out to Boris and he shared curriculum resources. In terms of finding a club member to lead the Junior program, Boris noted that Adam Smith and his wife may be interested. Adam is a professor at GWU and he grew up in BAOC. Don has spoken to Adam about it, and Adam is indeed interested. Don also reached out to John Cummings, who is a professor at UMD.
- Other potential candidates include: Miroslav Honzak, Ken Walker, Jr., and Alex Merka
- Any leader would need to go through SafeSport training.
- Would like the junior program to have events 2x a month.
- **ACTION: Don will continue reaching out to potential Junior Program leaders and will try to get this going in the fall.**

2. Report on ARDF Championship at PWF

- They loved using PWF even with the deadfall. It was a positive experience.
- The event generated \$824 in map fees for the club.

3. Key Meet Volunteers

- Course setting clinic
- Meet directors training. Any of our members could be meet directors with support from existing MD.

- **ACTION:** Craig offered to help revise the meet director's handbook. Laura will reach out to Craig and Greg with revisions.

– Appeal letter to membership.

4. Updates on Spring 2023 National Event

- Don is working on getting Sanctioning Application sent out.
- Mapping and course designing is underway.
- Bill Wright shared the most recent safety plan and Don has updated it.
- Don has been in touch with Adventure Enablers to consider using them for managing the event (acting as the Meet Director).
- Name ideas: playing off Prince William- Race to Royalty; Royal Flush.

**IV. Other Business**

**A. 2022/23 meet schedule (NVSO fee)**

Charles and Craig shared a tentative schedule.

**B. Covid-19 policy for 2022-23 season**

The board will discuss this at another meeting. There may be a subcommittee to produce recommendations.

**C. Jug Bay plans**

Plan to have a mass start and annual meeting with elections. The meeting will be at 11, and the mass start will be at noon.

Will have beer, sodas, water. People can bring their own food, but we will not have a potluck.

We will have an awards ceremony for volunteers.

This will be a free event for members; member rates for non-members.

**D. Manassas permit denial**

Bill Wright provided quick update, park has not yet responded in writing and not cashed the cheque. Bill, Charles, Greg and Don will get together to discuss further options.

**E. Kjellstrom book donation**

Greg recommends we have a ceremony at Jug Bay to accept into the QOC Library Bjorne Kjellstrom's orienteering books and training materials.

**F. QOC License plates in Maryland**

*Aaron Linville made a motion, seconded by Michael Dickey, to officially name Joseph T. Landers (Jody) as the contact person and responsible member signing the MVA applications authorizing issuance of the QOC plates. There were no objections and the motion passed unanimously.*

Meeting adjourned at 10:13pm.

Next meeting will be held at 7pm on June 15<sup>th</sup>, 2022.

Others in attendance: Sidney Sachs, Jon Torrance, Amy Loudon

Minutes submitted: Laura Linville